

**Please email or mail your application to :**

hr@bethelwoodscenter.org  
 Bethel Woods Center for the Arts  
 Human Resources Dept.  
 P.O. Box 222  
 Liberty, NY 12754

**2023 Event Staff Employment Application**

Bethel Woods Center for the Arts, Inc. is an equal opportunity employer committed to diversity in the workplace and dedicated to a policy of non-discrimination in employment on any basis including age, sex, race, color, ancestry, religion, creed, citizenship status, disability, national origin, marital status, military status, sexual orientation, genetic information, gender identity and expression, or any factors not related to the job and will comply with all applicable laws.

**Applicant Information**

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Mailing Address: \_\_\_\_\_  
Street Address Apartment/Unit #  
 \_\_\_\_\_  
City State ZIP Code

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date Available \_\_\_\_\_ Desired Salary \$ \_\_\_\_\_

Please choose the top 3 positions you are interested in and rate them from 1 to 3, 1 being your first choice.

- |                       |                        |                     |
|-----------------------|------------------------|---------------------|
| Parking Attendant     | Housekeeping (Concert) | Security            |
| Usher                 | Housekeeping (Museum)  | Over-night Cleanup  |
| Grounds or Facilities | Ticket Taker           | Museum Welcome Desk |
| Production            | Box Office             | Logistics           |

Concessions \*Please apply to Legends. Applications online at [www.bethelwoodscenter.org/employment](http://www.bethelwoodscenter.org/employment)

Have you previously worked for us? Yes No If yes, when? \_\_\_\_\_

Have you ever worked for any related organization or partner below? If yes, please check each that apply.

Legends Sky Retail SP Plus

Are you a citizen of the United States? Yes No If no, are you authorized to work in the U.S.? Yes No

Were you referred by a current employee? Yes No If yes, who? \_\_\_\_\_

Are you able to perform the essential functions of the position with or without accommodations? Yes No

T-Shirt/Polo Size (XS- XXXL) \_\_\_\_\_ Fleece Size (XS- XXXL) : \_\_\_\_\_

## Education

High School \_\_\_\_\_ Address \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? Yes No Diploma \_\_\_\_\_  
College/Other \_\_\_\_\_ Address \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? Yes No Diploma \_\_\_\_\_

## References

Please list three professional references.

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

## Previous Employment

Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_

Responsibilities \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes No

Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_

Responsibilities \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes No

Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Starting Salary \$ \_\_\_\_\_

Responsibilities \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

May we contact your previous supervisor for a reference? Yes No

**Additional Questions**

Are you a veteran? Yes No

Duty/specialized training \_\_\_\_\_

Have you ever been convicted of a crime other than a traffic violation? (Answering yes to this question will not be an absolute bar to an offer of employment.) Do not disclose sealed, erased or expunged convictions.

Yes No

If yes, please state the nature of the crime, when and where convicted and the outcome of the case:

\_\_\_\_\_  
\_\_\_\_\_

**Emergency Contact Information**

Contact Name \_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

Contact Phone \_\_\_\_\_ Contact Email \_\_\_\_\_

**About You**

Tell us why you feel you're a good candidate to work at Bethel Woods, or anything else we might not have asked.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Disclaimer and Signature**

I understand that Bethel Woods will not employ persons who use illegal drugs, and/or abuse legal drugs, and that the company retains the right to reject employment of such individuals.

**Applicants Statement**

I certify that answers given herein are true and complete to the best of my knowledge, and that I fully understand the contents of this Application.

I authorize investigation of all statements contained in this application for employment as may be necessary or desired in arriving at an employment decision. I authorize Bethel Woods Center for the Arts to conduct, or to cause to be conducted such criminal background and credit investigations and other investigations, as it deems reasonable or necessary. I understand that any offer of employment is conditioned upon, among other things, receipt of satisfactory references and satisfactory completion of a preemployment drug test.

In the event of employment, I understand that false or misleading information given in my application or interviews may result in disqualification for further consideration, or discharge. I understand, also, that I am required to abide by all rules and regulations of the Company, which I understand, are subject to change from time to time by the Company. Applicant acknowledges that employment, if any, is at-will and that if employed, employee may be discharged at any time by employer for any or no reason whatsoever.

Signature \_\_\_\_\_

Date \_\_\_\_\_

WE ARE AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY IN THE WORKPLACE.

BETHEL WOODS CENTER FOR THE ARTS IS A NOT-FOR-PROFIT CULTURAL ORGANIZATION THAT  
INSPIRES, EDUCATES, AND EMPOWERS INDIVIDUALS THROUGH THE ARTS AND HUMANITIES.